**Position Description**  
**Position Title:** Entertainment Rigging Specialist  
**Position Code:**ENRS

The Entertainment Rigging Specialist (ENRS) is responsible for all entertainment rigging systems. In doing so, the ENRS oversees the safe operation, maintenance, repair, inspection and troubleshooting of these systems. The ENRS must always display a safety-conscious mindset while performing all duties. The below ENRS Job Description must be read together with the relevant ship and entertainment venue specific SOP(s) and responsibility matrixes.  
  
**ESSENTIAL DUTIES AND RESPONSIBILITIES**  
  
All duties and responsibilities are to be performed in accordance with Royal Caribbean International’s The Royal Way, SQM standards, USPH guidelines, environmental, and safety policies. Each shipboard employee may be required to perform all functions in various food and beverage service venues throughout the ship.  
  
In accordance with Royal Caribbean International’s philosophy of *Anchored in Excellence*, each employee conducts oneself in a professional and courteous manner at all times. This consists of physical and verbal interactions guests or fellow shipboard employeesand/or in the presence of guest contact and crewareas.  
  
Each shipboard employee may be required to perform all functions in various venues and throughout the ship.

1. Reporting Structure

· The ENRS will report directly to the Stage Production Manager(s).

2. Maintenance, Repairs and Ship Safety

· Responsible for the:

- installation, operation, maintenance, repair, troubleshooting and safeguarding of all onboard entertainment rigging equipment; and  
- implementation, documentation and ensuring compliance with the AMOS rigging inspection program.

· Must keep accurate and up-to-date maintenance logs of all maintenance and repairs for all onboard entertainment rigging systems.  
· When working at height (i.e 20 – 100 feet off the floor), the ENRS must utilize company approved climbing/ rescue equipment.  
· Must be able to work safely with various rigging disciplines including, but not limited to, stage automation, automated performer flying rigging systems, manual rigging systems and various performer flying apparatuses.  
· Conducts weekly inspections of all onboard entertainment rigging systems, with special attention paid to safety systems and features.  
· Conducts daily shipboard rounds to ensure:

- all equipment racks receive the required HVAC airflow to maintain normal operating temperature.  
- there are no water leaks in any relevant technical rooms (i.e. FOY racks etc.)  
- all rigging-related working spaces are clean and organized in a professional working manner.

· Ensures that all rigging-related work is being done safely in accordance with OSHA guidelines.  
· Communicates all shipboard rigging maintenance needs with the Technical Director Entertainment (where applicable) and the Stage Production Manager(s).  
· Issues and completes all maintenance work orders in accordance with the scheduled maintenance in AMOS. Any entertainment rigging equipment that breaks or malfunctions must be repaired or replaced in a timely manner.  
· Ensures that all entertainment rigging equipment in all entertainment venues onboard is secured, attached and/or properly stored to prevent damage or equipment loss in cases of rough seas or high degrees of list.  
· Must fully understand and enforce all blackout procedures relating to sound and lighting equipment. If a blackout procedure does not yet exist, it is the ENRS’ responsibility to create one and distribute accordingly.

3. Production Show Operation

· Maintains the artisitic standards and intentions of the produced entertainment as originally designed and installed.  
· During show performance, operates:

- stage automation; and/or  
- automated performer flying rigging systems.

4. Out-of-Venue Duties

· Participates in:

- various show and entertainment related pre-sets and strikes including audio, lighting, staging and scenery. This may also include groups and charter functions and theme night activities; and  
- the cross-training program to ensure that every ENRS is able and confident to run any rigging track in any of the onboard entertainment venues.

· Works closely with Sound, Light and Lounge Technicians to:

- assist with repair and maintenance tasks at times, specifically when it requires hoisting or lowering equipment, or working aloft; and  
- ensure that all entertainment equipment in every venue is installed, operated and maintained safely, and that safety cables are installed on all applicable equipment.

· Ensures that the quality of all onboard entertainment rigging equipment is maintained as originally designed and installed.

5. Finance & Inventory

· Must inform the Technical Director Entertainment (Where applicable) and Stage Production Manager(s) of any required entertainment rigging equipment for any installations, repairs, projects or equipment purchases.  
· Ensures accurate and up-to-date records of all entertainment rigging equipment. This includes, but is not limited to, inventory, maintenance, guarantee claimed items and any items landed for repair and expected to return to the ship.  
· Coordinates with Stage Production Manager to maintain adequate inventory of entertainment rigging equipment for repairs.  
· Together with Stage Production Manager, accounts for all entertainment rigging related purchase orders and/or RFRs in AMOS as required.

6. Coaching, Development and Rescue Training

· Provides training, where applicable, to all Stage Staff Rigging Assists to strengthen their current performance and possible advancement to ENRS.  
· Responsible to lead the existing rescue scenario trainings set out in the relevant SOP. Should any new rescue scenarios arise, the ENRS must inform the Stage Production Manager(s) in order for him/her to update the relevant SOP accordingly.  
· All performer flying rescue trainings must be carried out in accordance with the approved Flying by FOY rescue plans.

7. Administrative Function

· Monitors the ENRS email account throughout each day, ensuring that all important emails are replied to. Where necessary, the Technical Director Entertainment and Stage Production Manager(s) must be included in such communication.  
· Any direct communication with vendors and contractors must include the Technical Director Entertainment and Stage Production Manager(s).  
· Ensures that any and all business related correspondence of whatsoever nature takes place only via company approved communication channels.  
· Generates and submits via email, to a specific list of positions onboard and shoreside as per the relevant SOP, a weekly entertainment rigging report detailing inspection observations.  
· Completes any other required shipboard voyage reports.  
· Attends applicable entertainment related meetings as required.  
· If any changes are made to any flying sequences (typically during cast change-over), these changes must be noted and included in the ENRS handover notes.  
· As new entertainment rigging equipment is delivered to the ship, or previously landed equipment is repaired and returned, ensure that it is tested, inventoried and either installed or placed in storage.  
· Ensures that a complete set of updated schematics and drawings for the entertainment rigging systems in each entertainment venue is readily accessible to the other technicians.  
· Ensures that regular backups are made of all show files; and that these are stored securely in more than one location. These must be made available to Technical Director Entertainment and Stage Production Manager(s).  
· All entertainment rigging equipment racks must be properly labeled with information including, but not limited to, power supply, source and location information.  
· The ENRS handover notes must be treated as a living document where information is consistently updated. This document must include sufficient, relevant and up-to-date photo and video documentation to allow for a smooth change-over with the incoming ENRS reliever; and must be shared with him/her prior to arriving onboard.  
· Ensures that all passwords (administrative & entertainment technical) are stored securely and locally in more than one location. Cruise Director and/or the Technical Director Entertainment and his/her Stage Production Manager must have full access to these passwords at all times.  
· Must understand and enforce all company policies and procedures.  
· Any and all communication with external vendors shall include Global Technical Operations, Technical Director, Entertainment.

*Performs related duties as required. This position description in no way states or implies that these are the only duties to be performed by the shipboard employee occupying this position. Shipboard employees will be required to perform any other job-related duties assigned by their supervisor or management.*  
  
**QUALIFICATIONS**

· Minimum three years Professional Theater set-up experiences or equivalent including carpentry, electrical, conventional and moving light operation, and basic lighting maintenance, basic sound engineering and knowledge of pyrotechnics preferred  
· Successful completion of Foy operator basics training certificate required. Completion of training or equivalent stage/arena rigging courses such as Jay Glerum, Harry Donovan, Bill Sapsis, Tomcat preferred.  
· Riggers assigned to work in the aquatheater on the OA-class ships will be required to complete the PADI open water dive certification for the purpose of supporting maintenance and wet inspections.

**KNOWLEDGE AND SKILLS**

· Working knowledge of theatrical rigging, maintenance and inspections including hemp or counterweight rigging, automated systems, winch/motorized rigging, ground rigging, high steel, and rock climbing are preferred.  
· Ability to troubleshoot, repair and maintain automated and manual rigging systems.  
· Basic programming knowledge of PC/PLC based systems. Working knowledge of Windows NT, Word, and Excel. Familiar with current PC and PLC stage technologies and rigging operations.  
· Well versed in various software applications applicable to entertainment technology.  
· Ability to analyze and evaluate the need for technical support.  
· Keep up-to-date with advancements in the entertainment industry.

**PHYSICAL, VISION AND HEARING REQUIREMENTS**

· Physical: Must pass the company required medical evaluation. Additionally, must be able and comfortable to work at height ( i.e. 20 – 100 feet off the floor) for extended periods of time.  
· Vision: Specific vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.  
· Hearing: Hear in the normal audio range with or without correction.